

## **APPENDIX 7**

### **NORTH FORK RECREATION AREA**

Location: North Fork Recreation Area is located in Ozark County in southcentral Missouri on State Hwy CC, 17 miles west of West Plains, MO, and 90 miles southeast of Springfield, MO.

Government owned facilities (a detailed list of the facilities is found in Table A3).

#### **Campground:**

- 3 loops (Pine, Dogwood, and Willow) that comprise 18 single non electric campsites, 2 singles campsites with water, electric and sewer (one of these is used for the host site)
- All campground sites had accessible site furniture installed in August of 2009 including picnic table, fire rings and lantern posts
- 2 CXT vault toilet buildings(double Cascadian)
- pressurized water with chlolorinator; water hydrants located throughout campground, no individual site hook-ups
- 1 commercial dumpsters for garbage collection located in Willow Loop
- the access road and parking areas are asphalt surfaced

#### **Picnic Area:**

- 12 picnic sites – new picnic tables and pedestal grills were installed in 2009
- 1 CXT vault toilet building(double Cascadian)
- 1 commercial dumpster
- the access road and parking areas are asphalt surfaced
- Gravel boat launch area

Locally known as Hammond Camp, the North Fork Recreation Area is located on the North Fork of the White River. Swimming, fishing, floating, and photography are major uses complementing the Recreation Area. The Devil's Backbone Wilderness is adjacent to the campground where there are 12 miles of hiking trails within a short distance. The Blue Spring Trail (.5 miles) is located at the south day use parking area. A trail head to the Ridge Runner Trail is also located within the recreation area. The picnic area has a boat launch that is a popular canoe launch site for several local outfitters and individual watercraft owners. This area is also popular, particularly with locals, for swimming, wading, and water play. The Forest is planning to reconstruct some of the day use facilities during the life of the permit, pending availability of funding. While it is desirable to do this work outside of the main recreation season, reconstruction work may involve closure of day use facilities during part of a recreation season.

#### **Day Use Site Capacity**

Since there is a lot of variability in day use sites across the forest, and capacity is generally not an issue on this forest, a defined day use site capacity has not been established. In general, picnic tables accommodate 6-8 people, and parking is limited to the space provided with no parking outside of the designated parking areas.

- North Fork Recreation Area – 60 picnickers plus some additional parking

**If you have any questions about this site, would like to schedule a site visit, or would like assistance in preparing your proposal for this site, please contact:**

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Table 1 – Site Characteristics  
NORTH FORK RECREATION AREA

Feature	Details
Communications	Pay phone in campground, land line phone at host site
Drinking Water	4 water stations
Trash Containers	2 Commercial Dumpsters (1 in campground, 1 in day use area)
Vault Toilets	1 CXT double Cascadian in picnic area; 2 CXT double Cascadians in campground
Toilet/Shower Type	None
Utilities	1 host site with full hook-ups (holding tank for sewage); Well house and pressurized water system
Accessibility	Some accessible facilities and sites
Number of Camping Units	18 singles basic sites, 2 with full hook-ups (inc host)
Number of Picnic Areas	12 individual picnic sites with tables and grills
Number of boat access ramp/areas	1
2013 Fee Per Camping Unit	\$10 single, non-electric, \$15 single electric
2013 Fee Per Day Use	\$2.00/vehicle
Minimum Operating Season	5/15-11/30
5-Year Ave Revenue (2009-2013)	\$12,357 (\$6,542 campground) (\$5,815 day use)

2009 Revenue	2010 Revenue	2011 Revenue	2012 Revenue	2013 Revenue*
ON: \$7,400	ON: \$5,000	ON: \$5,350	ON: \$6,500	ON: \$5,975
Day Use: \$4,200	Day Use: \$7,000	Day Use: 6,675	Day Use: \$6,306	Day Use: \$5,240
Total = \$11,600	Total = \$12,000	Total = \$12,025	Total = \$12,806	Total: \$11,215

ON: Overnight; \* In 2013 Recreation Area was closed for 2 weeks due to flood event

Table 2 – Utilities and Other Expenses  
NORTH FORK RECREATION AREA

UTILITY	COMPANY	AMOUNT USED	COSTS
Electric	Howell-Oregon Coop 6327 N. US Hwy 63 P.O. Box 649 West Plains, MO 65775 (417)256-2131 1-888-HOE-POWER	Average Kilowatts used during 2013 season: 532/mo.	Average during 2013 season: \$67.01/mo.
Phone: Pay phone in campground, phone at host site	Century Link P.O. Box 4000 Carol Stream, IL 60197-4300 1-877-417-3983		Average during 2013 season for host phone: \$37.80/mo. Pay phone: \$49.75/mo.
Garbage 2 dumpsters, one at day use, one in campground	IESI Midway 10 County Road 510 Midway, AR 72651 870-481-8600	1x/week	\$ 425.00/mo.
Toilet Pumping	2013 was under contract with Jim's All Pumps 6219 Cty. Road 9300	3-4 times/season	2013 prices – All Vaults \$615.00 each time

	PO Box 1407 West Plains, MO 65775 417-469-4570		
Mowing	Not contracted. District mows/weed eats entire area, including entrance – 1 full day to mow	Dependent on weather conditions - weekly	

## Maintenance and Reconditioning Responsibilities

Maintenance and reconditioning work is a condition of the special use permit. **Holder** maintenance and reconditioning includes activities that neither materially add to the value of the property nor appreciably prolong its life. The work serves only to keep the facility in an ordinary, efficient operating condition. The concessionaire is required to perform Holder Maintenance and Reconditioning (Holder M&R) at the concessionaire's expense.

**Government** M&R generally includes activities that arrest deterioration and appreciably prolong the life of the improvements. All Government M&R is performed at the sole discretion of the Authorized Officer.

### WATER SYSTEM:

#### **Holder:**

The Holder is responsible for:

- Operation and general maintenance of entire water system, including opening/ closing.
- Performing daily chlorine residual tests and insuring appropriate amount of chlorine is in system chlorinator.
- Minor repairs, including valves, hydrants, toilets, and above ground lines.

#### **Government:**

The Government is responsible for the following items:

- Monthly Department of Natural Resources water testing.
- Repairing broken water lines (underground lines).
- Major repair or replacement of valves.
- Capital replacement of water systems.

### ROADS, PARKING AREAS, WALKWAYS, CAMP UNIT SPURS, BOAT RAMP

#### **Holder:**

The Holder is responsible for:

- Maintaining parking, camping spurs and turnouts, and paths within the recreation area by filling in holes, patching, raking, brushing, and otherwise repairing as damage occurs.
- Monitoring and identifying hazard trees. After securing FS approval the permit holder is required to remove hazard trees and associated slash, up to established limit of \$250/year.
- Removal of other vegetative debris from recreation site roads, trails, campsites, and parking lots.
- Cleaning and maintaining culverts.
- Maintaining by tightening bolts, etc.

#### **Government:**

The Government is responsible for:

- Maintaining the running surface and making subsurface structural repairs to roads and parking lots (excluding camping spurs and turnouts).

## DEVELOPED SITES

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### **Holder:**

The Holder is responsible for:

- Maintaining sites free of litter and domestic waste
- Number of visitors and vehicles are kept at or below site capacity.
- High risk site conditions which develop during the use season are corrected immediately or identified to protect the public, or the site is closed.

## SEWAGE SYSTEMS

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### **Holder:**

The Holder is responsible for:

- Pumping and disposal of the contents in vaults and septic tanks.
- Controlling objectionable odors at vault toilets.

### **Government:**

The Government is responsible for:

- Replacement of collapsed vaults, etc.

## BUILDINGS

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### **Holder:**

The Holder is responsible for:

- Interior painting of 1 building per year, as determined by the Forest Service.
- Exterior staining of 1 of existing building per year, as determined by the Forest Service.
- Repair and replace fixtures, door locks, broken screens and doors as discovered; repairing roof or walls of well house, if needed.
- Graffiti is removed within 48 hours of discovery or notification.
- Vandalism is corrected or mitigated within one week of discovery or notification.

### **Government:**

The Government is responsible for, **if needed**:

- Restoring and replacing buildings.
- Performing major structural repairs.
- Re-roofing buildings and replacing exterior siding.

## BARRIERS, SIGNPOSTS, CAMPSITE POSTS

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### **Holder:**

The Holder is responsible for:

- Installation and replacement as needed.
- Keeping all sign and site posts straight and replacing as necessary.

## TABLES, FIRE RINGS, LANTERN POSTS, AND STOVES/PEDESTAL GRILLS

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### **Holder:**

The Holder is responsible for:

- Removal and disposal of ashes, and cleaning of fixtures.
- Sanding and refinishing or otherwise repairing & maintaining surface of fixtures.
- Removing carvings into tabletops, and sealing edges of damaged coating.
- Replacing broken planks, replacing bolts and lantern hangers, etc as necessary.
- Installing replacement fire rings, pedestal grills, lantern posts, tables and stoves,
- Repairing tables and fire rings, including making adjustments and welding breaks.

**Government:**

The Government is responsible for:

- Providing replacement fire rings, pedestal grills, lantern posts and tables as necessary.

**SOLID WASTE**

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**Holder:**

The Holder is responsible for:

- Garbage removal and disposal.
- Keeping garbage areas free of litter and objectionable odors.
- Assuring garbage does not exceed the capacity of the garbage containers, and is covered to reduce insect problems.
- Repairing, cleaning and painting garbage cans and/or replacing garbage cans.
- Assuring dumpsters and cans meet bear resistant guidelines, if these types of features are provided.

**SIGNS AND BULLETIN BOARDS**

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**Holder:**

The Holder is responsible for:

- Installing, repainting or staining, maintaining, or repairing signs, including recreation site entrance signs, as needed.
- Providing and maintaining in an uncluttered state, posters and information on bulletin boards with current seasonal information.

**Government:**

The Government is responsible for:

- Replacing campground entrance signs and bulletin boards, as necessary.
- Replacing regulatory signs.

**VEGETATION MANAGEMENT**

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**Holder:**

The Holder is responsible for:

- Falling and bucking hazard trees and limbs up to agreed upon limit of \$250/year prior to opening facilities at the beginning of the season, as well as during the operating season.
- Cleanup of all vegetative debris.
- Planting of shrubs, trees, and grasses as approved by the Forest Service.
- Notifying Forest Service immediately of any new hazard trees discovered.
- Correcting or preventing loss of vegetation and erosion caused by recreation use.

**Government:**

- Assisting with falling of hazard trees, within the capability of available personnel.
- Provide shrubs and trees for planting, as needed.
- Environmental review and approval of all vegetation management proposals.

Unscheduled M&R work occurs as unexpected maintenance needs arise.

**Possible Government M&R Projects that may be included as offset:**

New Bulletin Board at Campground Entrance

Add gravel to campsites

Replace signs, gates, tables, grills or fire rings, as needed

Campground accessibility improvements.

Rehabilitation of the day use area, following flood events.  
Major water system repairs or component replacement, including valves or hydrants.  
Repair of vandalism in excess of \$250.

## **EXAMPLE of an OPERATING PLAN**

### **North Fork Recreation Area**

The operation of this Forest's site will be designed to maintain the level of experience, maintenance, safety and sanitation of the facilities for users while maintaining the natural resource. All established standards will be met.

The operating plan is for North Fork Recreation Area.

This Operating Plan is divided into four categories:

(A) Operations, (B) Maintenance, (C) Operating Conditions, and (D) Special Conditions

Submitted by

#### **A. OPERATIONS**

##### **NORMAL OPERATING SEASON**

Operation of campground facilities will be seven days per week, April 15 through November 30. The day use area will be open from April 1 through November 30. Campground Managers will be on-site or have a representative visit this site seven days per week. Campground Management (aka Management) should be on-site 24 hours a day at the following times, to provide quality service to the public: Thursday through Sunday 2:00 p.m. and Mondays on Memorial Day, Fourth of July, and Labor Day weekends).

Management, with Forest Service approval, may make adjustments to their hours of operation near the opening and closing dates, depending on weather conditions and/or frequency of use. Pre- and post-season operation will be performed in conjunction with and approval by the Authorized Officer or his Designated Representative.

Standard operating hours for campground will be 24 hours a day, with occupancy restricted to campers and quiet time between the hours of 10:00 p.m. and 6:00 a.m. Public access for exiting sites will be provided at all times. Management will inform potential campers when occupancy has reached the carrying capacity for the site. The campground gates will not be used to facilitate closure due to campground being full. If needed, information will be provided at the campground entrance notifying the public of the closure or full occupancy and availability, and location of other nearby campgrounds. Forest Service shall also be notified.

Standard operating hours for day use areas are between the hours of 6:00 a.m. and 10:00 p.m. Gates may be used to restrict use outside of these hours, or during high water/flood conditions or at other hazardous times. Management will be responsible for evacuating the day use area in case of flooding, and for notifying recreationists of hazardous weather conditions.

Management will be responsible for opening and closing the campground each season. The Forest Service will have a coordinating responsibility and will provide supervision and inspection of these processes. One week prior to the beginning of the operating season, Management will be responsible for making all facilities operational with exception of the water systems, which will a shared responsibility with the Forest Service. At the end of the operating season, Management will be responsible for post season closing for this site (Section B).

## **INSURANCE**

All appropriate insurance coverage will be provided by Management in the amount of at least \$1,000,000 for combined single limit liability to cover property damage, bodily injury and/or death will be provided. The USDA Forest Service will be listed as additionally insured by the policy.

## **LAW ENFORCEMENT**

Forest Service Code of Federal Regulations will be the responsibility of Forest Service Law Enforcement personnel. Management will notify Forest Service Law Enforcement personnel of CFR violations for enforcement purposes; however, Management will request assistance from the Sheriff's Office for those State and County regulations which apply.

- A. The following will be the priority of enforcement:
  - 1. Management will seek compliance with regulations by informing and educating visitors and by taking a good "Host" approach.
  - 2. If a visitor does not comply with rules and regulations, Management will gather as much information as possible on the violator without jeopardizing his/her own safety.
  - 3. When difficult situations arise, Management will request assistance from the County Sheriff. The Forest Service will also be notified of circumstances requiring Sheriff's assistance. The County Sheriff will be contacted in all cases of theft, vandalism, disorderly conduct, disturbing the peace, alcohol or drug misuse.
  - 4. Management will request assistance from the Forest Service when considered necessary. Notify the District Office and an on-call officer can be notified and sent to the scene. The Forest Service shall be notified of law enforcement situations which threaten life or property.
  - 5. Management will report acts of vandalism or destruction of Government property to a designated Forest Service official on the day such acts are discovered.
- B. Items that frequently need attention and will be addressed by the good host are:
  - Dogs not on leash.
  - Exceeding stay limits during heavy use season.
  - Parking or camping in non-designated sites.
  - Failure to pay fees.
  - Vandalism.
  - Excessive noise.
  - Improper disposal of waste water or sewage.
  - Excessive number of people and vehicles per site.
  - Excessive speeds or improper use of motorcycles/ATVs in campgrounds.
  - Failure to extinguish campfires.
  - Illegal "reserving" of camp-sites.
  - Use of generators or audio devices outside posted operating hours.
  - Use of unauthorized fires outside established fire ring.
  - Discharging or igniting fireworks or explosives.
- C. Management will be responsible for:
  - 1. The collection of user fees including funds from bad checks.
  - 2. Posting all rules and regulations being enforced.

## **SIGNING**

Management will be responsible for maintaining bulletin boards or similar appropriate structures, for the purpose of displaying information to the public concerning regulations and Forest Service management activities. Forest

Service will provide standard signs and posters. Management will provide any customized signs. All fee sites will be signed, stating: "These Forest Service owned facilities are operated and maintained under a Special Use Permit from the Mark Twain NF". Campers should also be informed of the site the Campground Manager is occupying which will be site XX.

Any additional signs or other promotional material desired, including color, material and location of signs, will be provided and/or approved by the Forest Service. Management will place signs at locations which convey the message to the majority of recreation area users. Any appropriate traffic signs will be posted inside the recreation area road system. Signs needed in different sites and/or locations will be the same in design, color, materials, etc., to maintain consistency in all Forest Service developed sites.

Management is responsible for posting recreation area signs and posters.

## **RESERVATION SYSTEM**

The National Recreation Reservation System will be used. Management will arrange to receive or have access to the Daily Arrival Report (DAR) delivered by FAX or e-mail. Management is responsible to ensure e-mail or FAX is checked daily. Sites not reserved will be available on a first come, first served basis. There will be a 4-day blackout period prior to arrival date in which no reservations may be made.

## **FEES AND COLLECTION**

The following fees will apply at the North Fork Recreation Area

Day Use Fee	\$2.00/vehicle
Camping Fee	\$10.00 per single site
Firewood	\$5.00/bundle
Drinking Water	\$1.00/single serving bottle; \$2.50/gallon bottle
Overflow Sites	\$5.00/ site (at discretion of management)

Other than camping fee, other items offered should already include Missouri State Taxes.

Family campground unit capacities are eight people or immediate family and generally two vehicles per campsite.

All user fees will be collected and handled by Management.

Golden Age and Golden Access Passports, Senior Passes, Access Passes and Camp Stamps will be honored. Management will accept Camp Stamps with the provision that the stamps will be accepted at face value. Camp Stamp program was discontinued in the late 1980's and are rarely seen in use.

### **Golden Age Passports or Senior Passes: Cost: \$10.00**

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.

### **Golden Access Passports or Access Passes: Cost: Free**

Admits pass holder and any accompanying passengers in a private non-commercial vehicle for 50% of the standard amenity/day use fee.

Admits pass holder and any accompanying passengers in a private non-commercial vehicle.

Receives a 50% discount on some expanded amenity fees like campgrounds (does not include hookups for water/sewer/electricity), highly developed boat launches and swimming sites and for specialized interpretive services.



**Annual Interagency America the Beautiful, Volunteer or Military Passes:** honored for 50% discount on standard amenity fees. No discount for expanded amenity (campground) fees.

The following statement will be posted at each campground fee bulletin board: "Occupancy of a camp unit is any use of the camp unit for more than 30 minutes. After 30 minutes of use a fee payment is required. Family campground unit capacities are eight people or immediate family and generally two vehicles per camp unit. Extra vehicles will be charged at a rate of \$2.00 per vehicle."

Refunds will be allowed within 30 minutes of the time the camper enters the camp site. The camper will be given a refund in full upon returning his ticket to the Campground Manager or representative. This would only apply to non reserved sites.

### **REPORTING RESPONSIBILITY**

During the normal operating season, management will maintain site use data. The use figures will show the number of sites occupied each day, the average number of people occupying the site per day, the number of extra vehicles, and the total number of Golden Age/Golden Access passports or Senior/Access passes used. Management will also provide documentation and reports for amounts of fees collected for camping and other sales. Fee collection and use information reports should be submitted to the Forest Service within 14 days following the end of each month.

### **UTILITIES**

Management will contact appropriate utility companies and will assume the responsibility for telephone and electrical service costs of during operational months. Management will be responsible for electric service for bathroom, host site, and sewage system. Forest Service is responsible for the electric service for the well meter. Forest Service will bill Management for the phone service and electric service for bathroom, host site and sewage system during the season of operation.

All water and waste water system maintenance, and central trash collection are the responsibility of the Forest Service. Management will be responsible for collecting the garbage within the recreation area and depositing it in dumpsters. All requirements of the Missouri State Board of Health and the USDA, Forest Service will be met.

### **HEALTH AND SAFETY**

Management will be responsible for periodic documented safety inspections and will take immediate corrective actions of noted safety hazards. Forest Service will do a pre- and post-season hazard tree inspection and mark trees for removal. Tree hazards located within the recreation area limits will be felled at Forest Service expense. Limbs will be lopped and scattered by Management.

Contractor provided dumpsters will be monitored by Management, especially during holiday or heavy use periods. Additional trips may be needed to keep bins from overflowing and will be the responsibility of the Forest Service to arrange based on information provided by management. Lids are to be kept closed to keep animals out and to reduce insect problems. Campers will be advised, by Campground Manager's visit and/or education materials, to store food properly and to not feed the animals or leave trash at their camp sites.

Management will participate in the prevention, control, and suppression of plague efforts under the supervision of the State Department of Health Services, County, or Forest Service.

Management will take chlorine readings daily (seven days a week) from May 1 to September 30 or whenever water is available, provided the installation of a chlorinator installed by the Forest Service (by a vendor contracted by the Forest Service) is completed. If chlorine readings are low, Management will add the required amount of chlorine, and if readings are high, they will remove the appropriate amount of chlorine. Any unusual readings will be reported immediately to the Forest Service Representative.

## **B. MAINTENANCE**

Routine maintenance and mowing should be done Monday through Friday, and conducted between the hours of 8:00 a.m. and 5:00 p.m. and as needed for emergencies on Saturday and Sunday.

### **TOILET SERVICING**

Repairs and cleaning of bathrooms will be the responsibility of Management. Pumping of toilets will be responsibility of Forest Service, unless gross income exceeds \$15,000/year, in which case cost of toilet pumping will be reimbursed to the Forest Service. Management will notify the Forest Service approximately two weeks before toilets need to be pumped, and will be present when the toilets are pumped.

### **SOLID WASTE**

Collection of solid waste outside of dumpsters, within the recreation area will be the responsibility of Management. Bathroom receptacles will be emptied at least weekly and material placed in dumpsters.

Solid waste removal from the recreation area to the landfill or transfer station will be Management's responsibility.

Recycling containers will be provided by Forest Service and Management is responsible for the taking recycles to recycling center. Management may keep proceeds.

### **PRE-MAINTENANCE INVENTORY**

A District representative and Management will jointly inventory the Forest's facility conditions to verify needed maintenance work and amount of such maintenance work prior to the normal operating season.

### **MAINTENANCE SUPPLIES**

Management will furnish all cleanup and routine maintenance supplies as well as supplies required for tenant maintenance.

### **ROAD, WALKS AND TRAILS**

Management will contact Forest Service immediately for major repairs, and advice on making minor repairs.

### **SIGNS, BULLETIN BOARDS, UNIT POSTS, BARRIER LOGS AND POSTS**

All Forest Service signs, bulletin boards, unit posts, fee tubes and barrier logs or posts associated with the recreation area will be painted or stained once every three years. A Schedule will be developed during the pre-season inspection by Area Managers and Forest Service representatives, and made part of this Operating Plan as Appendix C, Maintenance and Reconditioning Plan. Repairs to these features and the information on them will be made within ten days of discovery.

### **STAINING/PAINTING SCHEDULE**

Staining and painting needs will be determined during the scheduled joint pre-season maintenance inventory.

### **EQUIPMENT AND SUPPLIES**

Management will provide all tools and materials necessary (i.e., cleaning supplies, toilet paper, garbage bags, wasp killer, etc.) to maintain and operate the area adequately.

Any chemicals used will be approved by the Forest Service.

Forest Service will provide tools/keys to access fee tube, all bathroom facilities and Management will return tools/keys at end of each collection season. These will be documented on an AD-107, Report of Transfer or Other Disposition or Construction of Property.

All supplies and equipment will be stored at appropriate sites which will least interfere with daily recreation area use. All storage sites will be approved by the Forest Service.

Each vehicle owned by Management will be identified by signing on the side or door on both sides of the vehicle. It will read as follows (or something similar). A magnetic sign is preferred over other applications.

### **North Fork Recreation Area Campground Management**

Firewood used by Management or offered for sale will be obtained locally. If Management chooses to obtain wood from the forest for commercial use/sale, they will obtain a firewood authorization prior to this.

#### **IMPROVEMENTS**

The construction of temporary structures, signs or placement of temporary structures will be approved in advance by the Forest Service as they are needed. If structures for storage or maintenance purposes are not currently available for use, Management will provide the basic design, construction materials, color, location, etc., to the Forest Service for approval.

#### **MOWING**

Grass will be mowed as necessary by management or their contractor. Equipment will be adjusted to prevent scalping or furrowing of work area.

All trimming will be conducted by the management or their contractor. Grass will be trimmed around shade trees, bathrooms, along sidewalks, car stops, spurs, campsite components, along road edge from highway through recreation area, and other locations that visitors would be found. Trimming and weed-eating will be to the same height as surrounding mowed areas.

Mowers, trimmers, and other cutting equipment along with gas, oil and weed eater string will be provided by Management. Maintenance on equipment will be secured or performed by Management.

## **C. OPERATING CONDITIONS**

### **Pre – Season Opening**

At least one week prior to the Forest's developed site opening, Management will ensure that the site is cleaned up and meets standards by:

1. Cleaning toilets inside and out, and cleaning all toilet vents so they are free of cobwebs and any other obstructions.
2. Clearing walkways and trails of debris and safety hazards.
3. Cleaning fire rings. These facilities will be free of litter and ashes.
4. Raking camp sites and picking up debris, litter from entire recreation area.
5. Eliminating dirt, grease, food, leaves and needles from tables.
6. Installing signs and posters as required promoting public safety and health.
7. Removal of leaves from all roads, parking spurs, tables, tent pads and within a 10-foot radius of all fire rings.
8. Rake all campsite pads to make smooth.

9. Making repairs to the following constructed features of restroom buildings; new hinges, door latches, toilet seats, toilet paper holders, and anything else related to the comfort stations not to exceed \$250.00 (agreed upon between FS and concessionaire) per occurrence.
10. Activating utilities (telephone and electric).
11. Painting/staining facilities per approved plan.
12. Perform necessary weed control work with Forest Service approved chemicals.
13. Make repairs to any constructed feature not to exceed \$250 (agreed upon between FS and concessionaire) per occurrence, excluded from constructed features are the well house, well including water hydrants, waste-water treatment plant and below ground features of the water distribution system.
14. Ensure pathways from campsites and picnic areas to river are free of overhead hazards and that any trash is removed.
15. Total repair and maintenance supplies (items 9 and 13) not to exceed \$500 (agreed upon between FS and concessionaire) per season including vandalism.

### **Clean-Up and Light Maintenance During Normal Operating Season**

Management will perform the following items during the Normal Operating season.

1. Toilet Cleaning
  - a. Inspect and clean toilets daily.
  - b. Clean toilet bowl risers, seats, and seat covers with disinfectant (minimum three times weekly and whenever necessary to ensure sanitary conditions and pleasant appearance). Chemicals will be approved by the Forest Service and provided by Management
  - c. Sweep floors and cement slab in front of doors and walkways. Building interiors will be free of dirt, graffiti, insects (dead and alive), and spider webs.
  - d. Wash floors (once weekly or as needed for sanitation) with disinfectant; wash dividers, doors, ceilings, and walls. Dry mop or squeegee the floor to leave as dry as possible. Floors will be kept free of standing water. While washing the interior of the toilets, toilet paper will be covered or removed to prevent absorption of moisture.
  - e. Stock toilet paper sufficient to last through the following day.
  - f. Control all unpleasant odors.
  - g. Check level of material in vault; have pumped when necessary.
2. Table Cleaning
  - a. Remove dust, grease, food particles, or other unsightly matter from tables on a daily basis.
  - b. Wash and scrub tables (once weekly and/or whenever necessary).
3. Fire Rings - Cleaning
  - a. Remove ashes and debris from fire rings. Re-level rings as needed.
  - b. Ensure fire ring arms are functioning. Oil pivot point once each season or as needed.
  - c. Remove ashes from unauthorized fire rings and pits. Scatter the rocks and spread soil over these areas to make less conspicuous. Fill any pits with soil (weekly).
  - d. Clean grill surfaces of grease and food particles (weekly).
  - e. Remove firewood, or stack any leftover firewood beside the grill (as site is unoccupied).
4. Sign Board Maintenance
  - a. Keep sign boards current and neat (weekly).
  - b. Maintain area around sign posts free of weeds and brush.
  - c. Replace broken sign posts and boards.
  - d. Replace all posters when faded, missing or torn (Forest Service & Management material).

5. Garbage and Ash Removal

- a. Pick up and place all garbage and litter within the recreation area boundary in garbage containers. The clean-up areas include campsites, toilet facilities, roads, parking spurs, trails and river shoreline area. Litter includes fine materials such as lids, bottle caps, can open rings, pieces of plastic wrappers and cigarette butts.

6. Graveled Areas and Hard Surfaces – Raking and Sweeping

- a. Rake and smooth graveled or hard surfaces surrounding tables, stoves, grills and toilets (bi-weekly).
- b. Removal of small limbs, leaves and rocks from all parking spurs and within a 10-foot radius of all fireplaces.
- c. Rake and clean tent pads (bi-weekly).

7. Hazard Removal

- a. Remove rocks, logs, sticks or other similar natural objects which create a safety hazard or an unsightly condition from all improved areas in the recreation area (daily). Remove these hazards to areas approved by the Forest Service or haul from the site.
- b. Management will immediately notify the Forest Service of any hazards in the recreation area which they are not able to remove.
- c. Trees will be kept free of nails, rope, wire, hazardous branches, and other hazards that might endanger recreationists or damage the trees.
- d. Trimming of all pathways sufficient enough to keep grass and weeds from coming in contact with those utilizing pathways. Suggested distance is three feet on each side of pathway. Normal season requires two to three trimmings to accomplish.

**Post-Season Closing**

Management will be responsible to do the post-season clean-up and maintenance and preparation for winter. This includes:

1. Clean toilets. May decide, in consultation with the Forest Service, to lock those in the campground.
2. Clean walkways and trails of debris and safety hazards.
3. Clean upright grills, stoves, and fire rings, free of litter and ashes.
4. Pick up litter and debris from entire developed areas.
5. Complete all identified health and safety items.
6. Ensure all entrance gates are locked.

**COMPENSATION TO THE U.S. AND HEAVY MAINTENANCE REQUIREMENT**

In addition to the occupancy fee which is due to the United States, Management agrees to pay fees to the U.S. according to those items listed in this operating plan and the original bid proposal.

The fee to the government is XX% of the gross revenue for the first \$15,000, plus an additional X% of the gross revenue for revenues above \$15,000 in a given year. This is due to government at beginning of the season based on anticipated income.

Heavy Maintenance and reconditioning will be based on fees due and payable to the U.S. government. Under the provisions of the Granger-Thye Act, it is the option of Management, with approval by the Forest Service to offset some fees due the USDA Forest Service for actual heavy maintenance work performed including proper documentation materials submitted to the Forest.

The Forest Service will coordinate with Management in the development of a list of possible projects for which heavy maintenance work can be accomplish (this includes documentation material).

## **D. SPECIAL CONDITIONS**

1. Brochures with information about the recreation area, reservations, and services may be distributed free of charge to all campers.
2. Press releases in newspapers, television, and radio will be issued by Management to inform campers of opening dates, services, reservations, closing dates, and other information.
3. The Forest Service reserves the right to free use of space or campsites by Forest Service work crews or volunteers on an as needed basis. Management will be compensated for this use whenever all other campsites are full.
4. Forest Service Improvement Work – The Forest Service reserves the right to perform accessibility improvement, electrical, or any other construction work within these developed sites. Management will be notified in advance regarding the type/length of work and be informed of which sites will need closing for a short period of time (2-3 days) to complete accessibility work. This work will be accomplished during low-use periods.
5. The US Forest Service is responsible for maintaining potable water supply system and meet testing requirements as required in accordance with Departments Standards for Non Community Public Water Supplies. If the water supply does not pass, non potable water signs will be posted by Management.
6. Firewood must come from the immediate area (Missouri) or a county that is known to have no evidence Emerald Ash Borer. Wayne County, Missouri is the only county in Missouri that has been quarantined. More information on the Emerald Ash Borer can be found at <http://www.emeraldashborer.info/>.

In witness whereof, the Holder and the Forest Service have caused this Operations and Maintenance plan to be executed on the dates shown. This plan has been read and approved by:

\_\_\_\_\_  
Permittee

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Ranger

\_\_\_\_\_  
Date